

**North Kent Sewer Authority
4775 Coit Avenue NE
Grand Rapids. MI 49525**

**Regular Meeting Minutes
November 1, 2018**

CALL TO ORDER

Cameron VanWyngarden called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m.

Present were Deb Diepenhorst (Cannon Township), Mike Krygier (Courtland Township), Greg Madura (Alpine Township), Thad Beard (City of Rockford), Cameron Van Wyngarden (Plainfield Charter Township) and Robert Homan (Plainfield Charter Township)

Absent: Mary Ann Anderson (Courland Township) and Linda Lehman (City of Rockford) Steve Grimm (Cannon Township), Jean Wahlfield (Alpine Township),

Others in attendance were Mark Prein, P.E., Director Scott Schoolcraft, Collections Superintendent Gary Seger, IPP Coordinator Rob Edgar, Director of Public Services Rick Solle, Matt McConnon

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES AND AGENDA

Motion by Greg Madura seconded by Mike Krygier to approve the August 2, 2018 meeting minutes. Motion carried unanimously.

REPORT OF THE DIRECTOR

Scott Schoolcraft presented a written report including the budget summary.

PUBLIC HEARING

Cameron VanWyngarden opened the public hearing at 2:08 p.m. There were no public comments. Public hearing closed at 2:09 p.m.

Motion by Thad Beard, seconded by Greg Madura to adopt the Resolution Approving the Annual Budget for 2019 fiscal year as presented.

Roll call vote: Deb Diepenhorst; aye, Mike Krygier; aye, Greg Madura; aye, Thad Beard; aye, Cameron VanWyngarden; aye. Motion approved.

OLD BUSINESS

Scott Schoolcraft gave an update on PFAS Source Evaluation and Reduction Requirements. Scott reported that part of the requirement is to present a plan for testing. The plan was submitted with the August report. The DEQ notified NKSA that they were testing influent, effluent and bio solids.

NEW BUSINESS

Mark Prein provided SAW updates. Mark reported on the various CIP projects that are complete and those that are pending. Updated asset management plans will occur after the SAW three-year process is complete.

Motion by Greg Madura seconded by Mike Krygier to authorize Scott Schoolcraft to sign the SAW asset management plan on behalf of the NKSA board. Motion approved unanimously.

Scott Schoolcraft explained the Roth 457 plan in which NKSA employees contribute.

Motion by Thad Beard seconded by Greg Madura to allow NKSA to have their employees contribute to a Roth 457 program. Motion carried unanimously.

MISCELLANEOUS

Work plans sent out to local communities electronically.

ADJOURNMENT

The meeting was adjourned at 2:45 p.m.

NEXT MEETING

December 6, 2018 at 2:00 p.m.

Tina Porzondek
Acting Recording Secretary